

September 10, 2021

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SEP 14 2021

CELINA CITY SCHOOLS

Celina City Schools,

Attn: Dr. Ken Schmising

Have applied for three personal days for the following dates: October 18th, 19th and 20th and two deduct days for October 21st and 22nd. My family members booked a trip for the above dates.

My boss, Diana Bruns from the Middle school has someone to cover my absence.

Would appreciate your consideration to this request.

Sincerely,

Jane Kendel

Celina Middle School Cafeteria

cc Deb Schroyer
Diana Bruns